



Oversight and Governance

Chief Executive's Department
Plymouth City Council
Ballard House
Plymouth PL1 3BJ

Please ask for Ross Jago

T 01752 305155

E Head of Governance, Performance and Risk
democraticsupport@plymouth.gov.uk

www.plymouth.gov.uk

Published 18 May 2023

CITY COUNCIL AGM - SUPPLEMENT

Friday 19 May 2023

10.45 am

Guildhall, Plymouth

Members:

Councillor Dann, Chair

Councillor Penberthy, Vice Chair

Councillors Allen, Mrs Aspinall, Mrs Beer, Bingley, Blight, Briars-Delve, Mrs Bridgeman, Carlyle, Coker, Dr Cree, Cresswell, Darcy, Dingle, Evans OBE, Finn, Gilmour, Goslin, Harrison, Haydon, Hendy, Holloway, Hulme, Laing, Loveridge, Lowry, Luggar, Dr Mahony, McDonald, McLay, Moore, Murphy, Nicholson, Noble, Partridge, Patel, Mrs Pengelly, Penrose, Poyser, Reilly, Rennie, Ricketts, Salmon, Shayer, Smith, Sproston, Stephens, Stevens, Stoneman, Tippetts, Tofan, Tuffin, Tuohy, Wakeham and Ms Watkin.

Members are invited to attend the above meeting to consider the items of business overleaf.

You can watch any of our webcast meetings on [YouTube](#). For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

- 6. To note the Membership of the Cabinet (Pages 1 - 2)**
- 7. To agree amendments to the constitution (Pages 3 - 10)**
- 8. To agree committees and their members and appoint Chairs and Vice Chairs (Pages 11 - 30)**
- 9. To nominate or appoint representatives to outside bodies (Pages 31 - 38)**

Membership of the Cabinet 2023/24



Leader: Cllr Tudor Evans OBE	Deputy Leader/ Children’s Social Care, Culture, Events and Communications: Cllr Jemima Laing	Health and Adult Social Care: Cllr Mary Aspinall	Community Safety, Libraries, Cemeteries & Crematoria: Cllr Sally Haydon	Housing, Cooperative Development, and Communities: Cllr Chris Penberthy
<ul style="list-style-type: none">• Chair of Cabinet meetings and may act on behalf of, or instead of any other Cabinet members• Liaison with Government• Leadership representative of the Council on national and regional bodies• The overview of the Council and its resources• The Corporate Plan• Corporate policy development• One Plymouth• National Marine Park• Capital programme where delegated• Designs for the future purpose, functions, shape and size of the organisation• HM Dockyard and defence issues• Plymouth Fishing industries• Economy and Enterprise including Freeport• Regional and Local Economic Strategy (including regional transport links)• LGA• Strategic and commercial projects• Member development• Democracy and Governance• Elections	<ul style="list-style-type: none">• Children Safeguarding• Children in Care• Children in Need• Children’s Social Care.• Youth Services• Events, Culture, heritage and museums (Including Mount Edgcumbe)• Waterfront Partnership• The Box• Communications• Legal• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Older people’s services• Mental Health services• Physical disability services• Drug & alcohol services• Learning disabilities services• Adult public health• Adult Safeguarding• Dementia friendly city• Aging Well Agenda• Health and social care• Other healthcare matters• Children’s mental health• Children’s and adult’s dental health• Children’s public health• Aging Well Agenda• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Environmental health• Trading Standards• Taxi Licensing• Miscellaneous Licensing• Food safety• Crime and Anti-social behavior• Safer Plymouth Community Safety Partnership• Civil Protection and resilience• Library service• Bereavement and Crematoria• Coroners• Registration• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Cooperative Development• Plan for Homes and associated initiatives• Building regulations including building safety Corporate property. Land and facilities management• Performance management• Homelessness• Unauthorised encampments and Travellers Policy• Welcoming Plymouth including equalities and diversity, asylum seekers and refugees• Community engagement• Building Stronger Communities including volunteering and community use of Council assets• Veterans and Community Covenant• Tackling poverty and Child Poverty• National welfare policy and Council discretionary welfare funds• Fees and charges relating to portfolio

Education, Skills and Apprenticeships: Cllr Sally Cresswell	Finance: Cllr Mark Lowry	Strategic Planning and Transport: Cllr Mark Coker	Environment and Climate Change : Cllr Tom Briars-Delve	Customer Services, Sport, Leisure and HR and OD: Cllr Sue Dann
<ul style="list-style-type: none">• Post 16 – Education and training• Apprenticeships• Plan for Education• Plymouth Education Board• Schools• School admissions arrangements• Early Years• Adult Education• Higher and Further Education• Skills and Employability• Fees and charges relating to portfolio• SEND	<ul style="list-style-type: none">• Revenue Budget• Capital programme monitoring and oversight• District shopping centre revival• City Centre Company• Revenues and municipal enterprise• Health and Wellbeing hubs investment programme• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Plymouth and South West Devon Joint Local Plan• Spatial and infrastructure planning• City Change Fund• Strategic transport policy including public transport, active travel, community transport, concessionary fares and non- commercial routes• Strategic and regional transport• Flood risk management• City Centre public realm and infrastructure delivery• Highways operations and maintenance• Street cleaning• Pavements• Parking• Marine services• Tamar Bridge and Torpoint Ferry Cruise Terminal/Port services• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Climate change• Plymouth Net Zero Action Plan• Climate Emergency Investment Fund• Energy policy, decarbonisation and renewable energy initiatives• Commercial and domestic waste management• Environmental enforcement• Plan for Trees and Tree management• Recycling• Plastic Free Plymouth• Green Estate Management• Parks, recreation and sports pitches• Fees and charges relating to portfolio	<ul style="list-style-type: none">• Cost of Living Action Plan• Human Resources, Organisational development and trade Union liaison• Health and Safety• Customer services• Transformation and Change Oversight• Business Support• Information technology• Information Governance• Digital transformation• Sports and Leisure• Plymouth Active Leisure• Fees and charges relating to portfolio

CITY COUNCIL

Date of meeting: 19 May 2023
Title of Report: Amendments to the Council's Constitution
Proper Officer: Emma Jackman, Monitoring Officer
Author: Ross Jago, Head of Governance, Performance and Risk
Contact Email: Ross.jago@plymouth.gov.uk
Your Reference: AGM23/C
Key Decision: No
Confidentiality: PART I

Purpose of Report

This report details changes to the Constitution to amend the requirements for Chairpersons of Overview and Scrutiny Committees.

Constitutional amendments as appended to this report will give effect to an update to Part D, Overview and Scrutiny Committees to reflect changes to allow the largest opposition party to hold the position of Chair on two of the four Committees with the party in administration to hold the Chair on the remaining committees.

Recommendations and Reasons

That Council agrees to amend the constitution to enable –

1. The largest opposition group to Chair the Growth and Infrastructure Overview and Scrutiny Committee and the Performance Finance and Risk Overview and Scrutiny Committee.
2. The group in administration to Chair the Education and Childrens' Social Care Overview and Scrutiny Committee and the Health and Adult Social Care Overview and Scrutiny Committee.

Alternative options considered and rejected

Best practice indicates that opposition groups should retain the Chair role on a proportion of scrutiny committees, the specific allocation of which is at the discretion of the Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Effective decision and good governance impacts upon all aspects of the Corporate Plan. Proposed changes to the constitution best practice approach to scrutiny.

An in-depth review of the Constitution will be considered at the Audit and Governance Committee in the coming municipal year.

Implications for the Medium Term Financial Plan and Resource Implications:

As an administrative change there are no direct financial implications as a result of this report.

Fin	N/A	Leg	EJ/1194 /17.5.23 (I)	Mon Off	EJ/1194/17.5.23 (I)	HR	N/A	Assets	N/A	Strat Proc	N/A
	Originating Senior Leadership Team member: Emma Jackman, Monitoring Officer										
	Please confirm the Strategic Director(s) has agreed the report? Date agreed: 17 May 2023										

PLYMOUTH CITY COUNCIL CONSTITUTION AMENDMENT

PART D: OVERVIEW AND SCRUTINY FUNCTIONS & PROCEDURES**1. Overview and Scrutiny Functions****2.** The aims of the Overview and Scrutiny process are to-

- add value to Council business and decision-making;
- hold the Cabinet to account;
- monitor the budget and performance of services;
- assist the Council in the development of policy and review the effectiveness of the implementation of Council policy;
- review relevant central government policy development and legislation to assess the impact on the City and make recommendations to Cabinet.

3. Scrutiny Management Board

- 3.1. The purpose of the Scrutiny Management Board is to manage scrutiny in a way that ensures the functions of overview and scrutiny are fairly balanced across all aspects of the Council's work, with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

4. Role of the Scrutiny Management Board

- To ensure that work is allocated fairly across the four scrutiny committees and reflects all aspects of the Council's work by providing oversight and direction to the committees' work programmes
- To ensure corporate and cross cutting business is dealt with by the relevant committee
- To review performance against the relevant corporate priorities and inform work programmes as appropriate
- To commission select committee reviews where necessary and appropriate
- To receive for information, and oversee implementation of, recommendations made by each Scrutiny Committee
- To plan and oversee implementation of the process for annual Budget Scrutiny
- To produce an annual scrutiny report to Council (in conjunction with the scrutiny committees)
- To review national best practice and guidance in relation to overview and scrutiny and recommend any changes to the way overview and scrutiny is undertaken as a result

- 4.1. **Membership** – the Scrutiny Management Board will consist of the Chairs of each of the scrutiny committees. The relevant committee Vice-Chair can act as substitute for the relevant Chair if required.

- 4.2. **Chair** – the Chair of the Board will be from the group in administration.

- 4.3. **Vice-Chair** – the Vice-Chair will be from the main opposition group.

5. Role of Overview and Scrutiny Committees

- 5.1. The relevant scrutiny committee will:

- hear call-ins, Councilors' call for action and petitions;
- approve time limited select committees for issues within its remit;
- monitor performance against the relevant corporate priorities;
- receive finance and performance reports;
- agree recommendations to Cabinet, Council and partner organisations;
- agree appointments of co-opted representatives;
- monitor the forward plan;
- help Council and the Cabinet to develop policy by studying issues in detail through time limited Select Committees;
- review new and developing legislation to assess its impact on the city;
- consider and introduce schemes to involve the public in developing policy;
- work with national, regional and local organisations to promote the interest of local people.

6. Growth and Infrastructure Overview and Scrutiny Committee

6.1. Responsibility for

- Relevant policies in the Plymouth Plan
- Response to Central Government's Policy Making
- Capital Programme
- Strategic Procurement
- Corporate Property
- Development planning
- Strategic Highways
- Economic Development
- Heart of the South West Productivity Plan
- Strategic Transport policies and strategies
- Cultural Infrastructure
- Climate change and sustainability
- Reviewing impact of Brexit on the city
- Proposing measures that Government should take to provide stability for the council and partners in light of Brexit
- Exploring powers could be devolved from the EU directly to local authorities
- Hear call-ins relevant to the role of the committee

6.2. Partnership links

- Growth Board
- Joint Committee for Heart of the South West
- Heart of the South West Local Enterprise Partnership

6.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

6.4. **Chair** – The Chair will be from the largest opposition group and will be a member of the Scrutiny Management Board.

6.5. **Vice Chair** – The Vice Chair will from be the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

6.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

7. Performance, Finance and Customer Focus Overview and Scrutiny Committee

7.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Corporate Performance Monitoring
- Financial Performance Monitoring
- Annual Budget Setting Process
- Medium Term Financial Strategy
- Revenues and benefits
- Homelessness
- Communications
- Human resources
- Audit and Risk
- Transformation
- Bereavement Services and Register Office
- Community Safety
- Customer Services
- Street scene and Waste
- Parking
- Hear call-ins relevant to the role of the committee

7.2. Partnership links

- Health and Wellbeing Board
- Safer Plymouth
- Police and Crime Panel

7.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

7.4. **Chair** – The Chair will be from the largest opposition group and will be a member of the Scrutiny Management Board.

7.5. **Vice Chair** – The Vice Chair will be from the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

7.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

8. Education and Children's Social Care Overview and Scrutiny Committee

8.1. Responsibility for-

- Relevant policies in the Plymouth Plan
- Early Years Services
- Schools, colleges and other educational settings
- Child Poverty

- Special Education Needs, behaviour and attendance, narrowing the gap in outcomes
- Safeguarding Children
- Cared for children
- Youth offending
- Adoption and Fostering
- Corporate Parenting
- Hear call-ins relevant to the role of the committee

8.2. Partnership Links

- Plymouth Safeguarding Children's Board
- Plymouth Education Board
- Health and Wellbeing Board
- Regional Adoption Agency
- Children's Partnership

8.3. Membership - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

8.4. **Chair** – The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.

8.5. **Vice Chair** – The Vice Chair will be from the largest opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

8.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

9. Health and Adult Social Care Overview and Scrutiny Committee

9.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Integrated Commissioning
- Hospital and community health services
- dental services, pharmacy and NHS ophthalmic services;
- public health services
- Adult Social Care Services
- Adult Safeguarding Services
- Hear call-ins relevant to the role of the committee

9.2. Statutory Role with regard to undertaking all the statutory functions in accordance with Section 244, of the National Health Act 2006, (as amended by Health and Social Care Act 2012) regulations and guidance under that section.

9.3. Partnership Links

- Health and Wellbeing Board
- Plymouth Safeguarding Adults Board
- Integrated Commissioning Board

9.4. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair. The Vice Chair is from the opposite political group to the Chair.

10. Chair – The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.

11. Vice Chair – The Vice Chair will be from the largest opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

12. Urgent Decisions – Urgent decisions will be reviewed by the Chair with relevant responsibilities.

This page is intentionally left blank

City Council



Date of meeting: 19 May 2023
Title of Report: **Committees, Memberships and Chairs/Vice-Chairs**
Proper Officer: Emma Jackman, Monitoring Officer
Author: Ross Jago (Head of Governance, Performance and Risk)
Contact Email: Ross.jago@Plymouth.gov.uk
Your Reference: AGM2023
Key Decision: No
Confidentiality: Part I - Official

Purpose of Report

The purpose of this report is to propose for approval the committee structure, membership of committees, including the appointment of Chairs and Vice-Chairs, in accordance with articles 7 and 8 of the constitution.

Recommendations and Reasons

Approve the appointments to committees, including the Chairs and Vice-Chairs as set out in this report.

Reason: For clarity of the committee structure and committee leadership.

Alternative options considered and rejected

None – the committees are essential to democratic decision-making at the Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to committees ensures that key projects and activities can be progressed in line with the Corporate and Plymouth Plans

Implications for the Medium Term Financial Plan and Resource Implications:

Special responsibility allowances for committee chairs and, where relevant, vice-chairs, are already built into the members' budgets. There are no additional resource implications of the recommendation of this report.

Carbon Footprint (Environmental) Implications:

Committee appointments ensure that carbon reduction and environmental measures are suitably supported by the democratic process.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	N/A	Leg	EJ/11 94/17 .5.23 (2)	Mon Off	EJ/11 94/17 .5.23 (2)	HR	N/A	Asset s	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: Emma Jackman, Monitoring Officer											
Please confirm the Strategic Director(s) has agreed the report? Yes											
17/05/2021											

COMMITTEE APPOINTMENTS AND PROPORTIONALITY MAY 2023



I. LEGISLATIVE REQUIREMENTS OF PROPORTIONALITY

- I.1. Section 15 (5) of the Local Government and Housing Act 1989 imposes a duty on Councils to review the representation of different political groups on bodies to which the Council makes appointments. The Act requires that the review should be held at the Annual General Meeting or as soon as practicable after that meeting or when the membership of the Council changes.
- I.2. The Act provides four principles concerning political representation that must be observed when conducting a review. These are:
- that not all the seats on committees are allocated to the same political group;
 - that the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group are a majority of the authority's membership;
 - subject to (a) and (b), that the number of seats on committees which are allocated to each group bears the same proportion to the total of all the seats on committees of the council as is borne by the number of members of that group to the membership of the authority, and
 - Subject to (a) to (c) above, that the number of seats on each committee which are allocated to each political group bears the same proportion to the number of all the seats on that committee as is borne by the number of members of that group to the membership of the authority.
- I.3. The legislation provides that the Council may make alternative arrangements to the 'proportionality' principles only by a unanimous vote, with no member voting against.
- I.4. The Committees and Panels to which the provisions of Section 15 of the Act apply, and the recommended allocation of seats on each, applying the principles of the Act as closely as is reasonably practicable, are shown in Section 2 below. The recommended allocation of seats reflects the four proportionality principles so far as reasonably practicable.

2. OVERALL PROPORTIONALITY 2023/2024 - NUMBER OF SEATS ON COUNCIL

Group	May 2023
Labour	31 (56.14%)
Conservative	18 (31.58%)
Green	2 (3.51%)
Independent Group	2 (3.51%)
Independent Members	1 (1.75%)
Vacancies	1 (1.75%)

* There are 57 members on Plymouth City Council. The Local Government and Housing Act 1989, which sets out how seats should be allocated to members on a Council, describes the distribution of seats between the political Groups into which the Council has

divided itself. There is no seat entitlement to members who are not in a Group. The definition of what constitutes a group on a Council is covered in The Local Government (Committees and Political Groups) Regulations 1990 and can be found in the following link <https://www.legislation.gov.uk/ukSI/1990/1553/part/III/made>

A single representative does not constitute a Group which is defined as a number of persons bound together by common interests. As such, a single Member is not entitled to any Committee seats. This is consistent with practice previously employed by the Council in similar circumstances.

2.1. The application of the legislative principles is set out below:

Local Government Act 1989 – Principles	Is this principle met?
a. that not all the seats on committees are allocated to the same political group	Principle Met
b. that the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group are a majority of the authority's membership;	Principle Met
c. subject to (a) and (b), that the number of seats on committees which are allocated to each group bears the same proportion to the total of all the seats on committees of the council as is borne by the number of members of that group to the membership of the authority;	Principle met as far as reasonably practicable
d. Subject to (a) to (c) above, that the number of seats on each committee which are allocated to each political group bears the same proportion to the number of all the seats on that committee as is borne by the number of members of that group to the membership of the authority.	Principle met as far as reasonably practicable

Labour 31 / Conservative 18 / Green 2 / Independent Group 2 Three unaligned Independents / One Vacancy - Excluded from Proportionality Calculations									Total Seats
Councillors	18	31.58%	31	56.14%	2	3.51%	2	3.51%	53 (92.98%)
Total Seat Allocation as % membership	42	42.00	75	74.67	5	4.67	5	4.67	
									Total Seats
Planning Committee	4	4.11	7	7.30	1	0.46	1	0.46	13
Taxi Licensing Committee	2	2.21	5	3.93	0	0.25	0	0.25	7
Licensing Committee	4	4.11	7	7.30	1	0.46	1	0.46	13
Chief Officer Appointments Panel	3	2.21	4	3.93	0	0.25	0	0.25	7
Chief Officer Disciplinary Panel	3	2.21	4	3.93	0	0.25	0	0.25	7
Chief Officer Appeals Panel	3	2.21	4	3.93	0	0.25	0	0.25	7
Audit and Governance Committee	2	1.58	3	2.81	0	0.18	0	0.18	5
Tamar Bridge and Torpoint Ferry JC	2	1.58	3	2.81	0	0.18	0	0.18	5
Devon and Somerset Fire Authority	1	1.26	3	2.25	0	0.14	0	0.14	4
Growth and Infrastructure Scrutiny	4	4.11	7	7.30	1	0.46	1	0.46	13
Performance Scrutiny	4	4.11	7	7.30	1	0.46	1	0.46	13
Children's Scrutiny	4	4.11	7	7.30	1	0.46	1	0.46	13
Health & Adult Care Scrutiny	4	4.11	7	7.30	1	0.46	1	0.46	13
Standards Advisory Board	2	1.89	4	3.37	0	0.21	0	0.21	6
Lord Mayors Selection Committee	2	2.21	5	3.93	0	0.25	0	0.25	7
Seats allocated	44	+2	77	+2	6	+1	6	+1	133

Regulatory Committees

Planning Committee
13 councillors (proportional)
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.
Councillor Bill Stevens (Chair)
Councillor Tina Tuohy (Vice Chair)
Councillor Jeremy Goslin
Councillor Angela Penrose
Councillor Zoe Reilly
Councillor Ian Tuffin
Councillor Sarah Allen
Councillor Rebecca Smith
Councillor James Stoneman
Councillor Kathy Watkin
Councillor Ian Darcy
Councillor Ian Poyser
Councillor Patrick Nicholson
Substitutes
Any councillor may act as a substitute member provided that they have undergone the Council's prescribed planning training

Taxi Licensing Committee
Seven councillors (proportional)
Five Labour Councillor, Two Conservative Councillors
Councillor Dylan Tippetts (Chair)
Councillor Ian Tuffin (Vice Chair)
Councillor Eddie Rennie
Councillor Keith Moore
Councillor Sally Haydon
Councillor Chip Tofan
Councillor Lee Finn
Any councillor may act as a substitute member provided that they have undergone the Council's prescribed training

Licensing Committee
Thirteen councillors (proportional)
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.
Councillor Eddie Rennie (Chair)
Councillor Sarah Allen (Vice Chair)
Councillor Dr Charlotte Cree
Councillor Neil Hendy
Councillor Keith Moore
Councillor John Stephens
Councillor Dylan Tippetts
Councillor Pat Patel
Councillor John Mahony
Councillor David Salmon
Councillor Phil Partridge
Councillor Ian Poyser
Councillor Patrick Nicholson
Any councillor may act as a substitute member provided that they have undergone the Council's prescribed planning training

Audit and Governance Committee
Five councillors (proportional)
Three Labour Councillors, Two Conservative Councillors
Councillor Sarah Allen (Chair)
Councillor Mark Lowry
Councillor Bill Stevens
Councillor Lee Finn (Vice Chair)
Councillor John Mahony
Any councillor may act as a substitute member if they have undergone the Council's prescribed training

Scrutiny Committees

Performance, Finance and Customer Focus Overview and Scrutiny Committee
Thirteen councillors (proportional)
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.
Councillor Sarah Allen
Councillor Tess Blight
Councillor Jeremy Goslin (Vice Chair)
Councillor Neil Hendy
Councillor Keith Moore
Councillor Bill Stevens
Councillor Tina Tuohy
Councillor Ian Darcy (Chair)
Councillor Chip Tofan
Councillor Richard Bingley
Councillor James Stoneman
Councillor Ian Poyser
Councillor Terri Beer
With the exception of Cabinet Members, any councillor may act as a substitute member

Health and Adult Social Care Overview and Scrutiny Committee	
Thirteen councillors (proportional)	
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.	
Councillor	Pauline Murphy (Chair)
Councillor	Will Noble
Councillor	Angela Penrose
Councillor	Zoe Reilly
Councillor	John Stephens
Councillor	Ian Tuffin
Councillor	Tina Tuohy
Councillor	Natalie Harrison (Vice Chair)
Councillor	John Mahony
Councillor	Kathy Watkin
Councillor	Lee Finn
Councillor	Lauren McLay
Councillor	Patrick Nicholson
With the exception of Cabinet Members, any councillor may act as a substitute member	

Education and Children's Social Care Overview and Scrutiny Committee
Thirteen councillors (proportional)
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.
Councillor Zoe Reilly (Chair)
Councillor Charlotte Cree
Councillor Jon Dingle
Councillor Charlotte Holloway
Councillor Angela Penrose
Councillor John Stephens
Councillor Dylan Tippetts
Councillor Charlotte Carlyle (Vice Chair)
Councillor Andrea Loveridge
Councillor Natalie Harrison
Councillor Phil Partridge
Councillor Lauren McLay
Councillor Terri Beer
With the exception of Cabinet Members, any councillor may act as a substitute member

Growth and Infrastructure Overview and Scrutiny Committee	
Thirteen councillors (proportional)	
Seven Labour Councillors, Four Conservative Councillors, One Green Councillor, One Independent Group Councillor.	
Councillor	Ian Tuffin (Vice Chair)
Councillor	Lyndsay Gilmour
Councillor	Jeremy Goslin
Councillor	Will Noble
Councillor	Kevin Sproston
Councillor	Bill Stephens
Councillor	Dylan Tippetts
Councillor	David Salmon
Councillor	James Stoneman
Councillor	Richard Bingley (Chair)
Councillor	Charlotte Carlyle
Councillor	Ian Poyser
Councillor	Patrick Nicholson
With the exception of Cabinet Members, any councillor may act as a substitute member	

Chief Officer Panels

Chief Officer Appointments Panel
Seven councillors (proportional)
Four Labour Councillors, Three Conservative Councillors
Councillor Tudor Evans OBE (Chair)
Councillor Mary Aspinall
Councillor Jemima Laing
Councillor Eddie Rennie
Councillor Ian Darcy
Councillor Kathy Watkin
Councillor Andy Lugger
Cabinet Members must not be in the majority on the panel
Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training
Chief Officer Disciplinary Panel
Seven councillors (proportional)
Four Labour Councillors, Three Conservative Councillors
Councillor Tess Blight
Councillor Sally Haydon
Councillor Mark Lowry
Councillor Eddie Rennie
Councillor Andy Lugger
Councillor Bill Wakeham
Councillor Pat Patel
Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training
Chief Officer Appeals Panel
Seven councillors (proportional)
Four Labour Councillors, Three Conservative Councillors
Councillor Sarah Allen
Councillor Neil Hendy
Councillor Pauline Murphy
Councillor Chris Penberthy
Councillor Kathy Watkin
Councillor Charlotte Carlyle

Councillor [David Salmon](#)

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training.

Joint Committees / Authorities

Tamar Bridge and Torpoint Ferry Joint Committee
Five councillors (proportional)
Three Labour Councillors, Two Conservative Councillors.
Councillor Neil Hendy (Co-Vice Chair)
Councillor Mark Coker
Councillor Jon Dingle
Councillor James Stoneman
Councillor Bill Wakeham

Devon and Somerset Fire and Rescue Authority
Four councillors (proportional)
Three Labour Councillors, One Conservative Councillors.
Councillor Lyndsay Gilmour
Councillor Neil Hendy
Councillor Kevin Sproston
Councillor Pat Patel

Other Committees

Lord Mayor Selection Committee
Seven councillors (proportional)
Two Conservative Councillors, Five Labour Councillors
Councillor Mary Aspinall
Councillor Sue Dann
Councillor Tudor Evans
Councillor Pauline Murphy
Councillor Chris Penberthy
Councillor Andy Luggier
Councillor Pat Patel

Standards Advisory Group
Six councillors (proportional)
Four Labour Councillors, Two Conservative Councillors,
Councillor Eddie Rennie (Chair)
Councillor Mary Aspinall
Councillor Sarah Allen
Councillor Neil Hendy
Councillor Rebecca Smith
Councillor John Mahony

Non-Proportional Committees of Council Joint Committees / Authorities

Joint Health Scrutiny
Three councillors (not proportional)
Councillor Zoe Reilly
Councillor Pauline Murphy
Councillor John Mahony

Devon and Cornwall Police and Crime Panel**Two councillors (not proportional)**Councillor **Sally Haydon**Councillor **Chris Penberthy****Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee****Two councillors (not proportional)**Councillor **Ian Tuffin**Councillor **Charlotte Cree****Other Committees****Devon Audit Partnership****Two councillors (not proportional)**Councillor **Jeremy Goslin**Councillor **Andy Lugg****Health and Wellbeing Board****Four councillors (not proportional)**Councillor **Mary Aspinall (Chair)**Councillor **Jemima Laing**Councillor **John Mahony**Councillor **Charlotte Carlyle****Cabinet Committees / Advisory Groups****Corporate Parenting Group****Eight councillors (political equality by convention)**Councillor **Jemima Laing**Councillor **Sally Cresswell**Councillor **Zoe Riley**Councillor **Dylan Tippetts**Councillor **Charlotte Carlyle**Councillor **Andrea Loveridge**

Councillor Lee Finn
Councillor Pat Patel

South West Devon Joint Waste Partnership (One meeting per year)	
Two councillors (Cabinet Members) One observer	
Councillor Tom Briars-Delve	
Councillor Mark Coker	
Councillor Bill Wakeham	Observer

Mount Edgcumbe Joint Committee	
Seven councillors	
Councillor Tom Briars-Delve	Joint Chair
Councillor Tess Blight	
Councillor Lyndsay Gilmour	
Councillor Angela Penrose	
Councillor David Salmon	
Councillor Charlotte Carlyle	
Councillor James Stoneman	

Child Poverty Working Group	
Six councillors (political equality by convention)	
Chair to be relevant Cabinet member	
Councillor Chris Penberthy	Chair
Councillor Sue Dann	
Councillor Jemima Laing	
Councillor Natalie Harrison	
Councillor Rebecca Smith	
Councillor Andrea Loveridge	

This page is intentionally left blank

City Council



Date of meeting: 19 May 2023
Title of Report: **Appointments to outside bodies 2023-24**
Proper Officer: Emma Jackman, Monitoring Officer
Author: Ross.jago (Head of Governance, Performance and Risk)
Contact Email: Ross.jago@Plymouth.gov.uk
Your Reference: AGM2023.OB
Key Decision: No
Confidentiality: Part I - Official

Purpose of Report

The purpose of this report is to propose nominations of councillors to outside bodies for the 2023-24 municipal year.

Recommendations and Reasons

That Council approve the nominations to outside bodies as set in the appendix.

Reason: For clarity on membership of outside bodies of relevance to the Council.

Alternative options considered and rejected

None – appointments to outside bodies is an annual action undertaken at the AGM and subsequently updated where relevant at future meetings of Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to outside bodies helps to facilitate key projects and activities relevant to the Corporate and Plymouth Plans.

Implications for the Medium Term Financial Plan and Resource Implications:

No implications arising directly from the recommendations in this report.

Carbon Footprint (Environmental) Implications:

Clarity on appointments to outside bodies helps to facilitate key projects and activities relevant to carbon reduction (environmental).

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Appointments to outside bodies 2023-24							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	N/A	Leg	EJ/11 94/17 .5.23 (3)	Mon Off	EJ/11 94/17 .5.23 (3)	HR	N/A	Assets	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 17/05/2023											

APPOINTMENTS TO OUTSIDE BODIES**2023/24**

*Continuing membership until such time as the Councillor/Representative resigns or is replaced by Council

NB: If noted that a representative (a Rep) is required, this does not have to be a Councillor. Council may appoint a non-councillor as its representative on these outside bodies.

Organisation	No. of Cllrs/ reps	Term of Office	Appointments 2022/23	Nominations / Appointments 2023/24
Academy - All Saints Academy Plymouth – Governor	1 Rep	*	Cllr Stephen Hulme	Cllr Zoe Reilly
Academy – Marine Academy Plymouth – Governor	1 Rep	*	Cllr Pat Patel	Cllr Jon Dingle
Access Plymouth	2 Cllrs	Fixed terms of Office for four years (to be reviewed annually)	Cllr Jonathan Drean Cllr Mary Aspinall	Cllr Mary Aspinall Cllr Mark Coker
Ballard Youth Activity Trust	7 Reps	Fixed terms of Office for three years (to be reviewed annually)	Cllr Charlotte Carlyle Cllr Mark Deacon Cllr Pat Patel Cllr Chris Penberthy Cllr Zoe Reilly Cllr Jemima Laing Vacancy	Cllr Jon Dingle Cllr Dylan Tippetts Cllr Lindsay Gilmour Cllr Mary Aspinall Alderman Christopher Mavin Cllr Pat Patel Cllr Charlotte Carlyle
Dartmoor National Park Authority	2 Cllrs and 2 Substitutes	*	Cllr Patrick Nicholson Cllr Mark Shayer Cllr Pat Patel (Sub) Cllr Lee Finn (Sub)	Cllr Tom Briars-Delve Cllr Lindsay Gilmour
Devon and Severn Inshore Fisheries and Conservation Authority	1 Cllr	*	Cllr Richard Bingley	Cllr Tom Briars-Delve
Devon Investment and Pension Fund	1 Cllr & 1 named substitute	*	Cllr Andy Lugg Cllr Nick Kelly (Sub)	Cllr Mark Lowry (sub Tudor Evans)
Devonport Community Leisure LTD	1 Cllr	*	Cllr Dr Charlotte Cree	Cllr Dr Charlotte Cree
Devonport Local Liaison Committee	3 Cllrs	*	Cllr Pat Patel Cllr Stephen Hulme Cllr Bill Stevens	Cllr Tina Tuohy Cllr Bill Stevens Cllr Sally Haydon

Organisation	No. of Cllrs/ reps	Term of Office	Appointments 2022/23	Nominations / Appointments 2023/24
East End Development Trust	2 Cllrs	*	Cllr Eddie Rennie Cllr Sue Dann	Cllr Sue Dann Cllr Eddie Rennie
Elize Hele and John Lanyon Education Foundations	3 Reps	Fixed term of office for three years (reviewed annually)	Cllr Charlotte Carlyle Cllr Dr John Mahony Cllr Sarah Allen	Cllr Sarah Allen Cllr John Stephens Cllr Tess Blight
Erle Trust Fund	2 Cllrs	*	Cllr Andrea Loveridge Cllr Terri Beer	Cllr Terri Beer Cllr Andrea Loveridge
<i>Cllrs to be from the Plympton Erle Ward</i>				
Estover / Leigham / Mainstone Management Committee	1 Cllr	Annual Appointment	Cllr John Riley	Cllr. William Noble
Four Green Community Trust CIC Board	2 Cllrs	*	Cllr Phil Partridge Cllr Mark Shayer	Cllr Zoe Reilly Cllr Kevin Sproston
<i>Above Cllrs must not sit on the Millfields or Wolseley CEDTs</i>				
Incinerator Liaison Committee	2 Cllrs	*	Cllr Pat Patel <i>Vacancy</i>	Cllr Sally Haydon Cllr Tom Briars-Delve
<i>Cllrs from St Budeaux, Ham or Devonport Wards</i>				
Local Government Association: General Assembly	1 Cllr	*	Cllr Richard Bingley	Cllr Tudor Evans OBE
<i>The Leader (Exercises 5 votes on behalf of the Council)</i>				
Market Forum	3 Cllrs	*	Councillor Stephen Hulme Councillor Dr John Mahony Councillor Chip Tofan	Cllr Mark Lowry Cllr Chris Penberthy Cllr Ian Tuffin
Millfields CEDT	2 Cllrs	*	Cllr Lee Finn Cllr Chris Penberthy	Cllr Ian Tuffin Cllr Chris Penberthy
<i>One Cllr to be from the St Peter and the Waterfront ward. Above Cllrs (for Millfields CEDT) must not sit on the Four Greens or Wolseley CEDTs.</i>				
Mount Batten Sailing and Water Sports Centre – Board of Directors	2 Cllrs	Fixed terms of Office for 3 years (reviewed annually)	Cllr Charlotte Carlyle Cllr Pat Patel	Cllr Sue Dann Cllr Tudor Evans
Municipal Charities of Plymouth	3 Reps	Fixed term of office for three years (reviewed annually)	Kyle Lewis Tim Lever <i>Vacancy</i>	Gareth Derrick Paul McNamara Roger Dodd

Organisation	No. of Cllrs/ reps	Term of Office	Appointments 2022/23	Nominations / Appointments 2023/24
North Yard Community Trust	4 Cllrs	Annual Appointment	Cllr Pat Patel Cllr Mark Coker Cllr George Wheeler Cllr Tina Tuohy	Cllr Tina Tuohy Cllr Mark Coker Cllr Sally Haydon Cllr Jon Dingle
Two Cllrs from the St Budeaux ward, one from the Ham ward and one from the Devonport Ward.				
Olford Bequest	2 Reps	Fixed terms of Office for five years (reviewed annually)	Cllr Dr John Mahony Cllr Mary Aspinall	Cllr Mary Aspinall Cllr Dr John Mahony
Pembroke Street Estate Management Board	1 Cllr	Annual Appointment	Cllr Bill Stevens	Cllr Bill Stevens
Devonport ward Cllr				
Plymouth and Devon Racial Equality Council	1 Cllr	*	Cllr Pat Patel	Cllr Chris Penberthy
Plymouth Area Disability Action Network	2 Cllrs – One from the majority group and one from the largest minority group	*	Cllr Jonathan Drean Cllr Mary Aspinall	Cllr Mary Aspinall Cllr James Stoneman
Plymouth Centre for Faiths and Cultural Diversity – Board of Trustees	1 Cllr	Annual Appointment	Cllr Mark Deacon	Cllr Sue Dann
Plymouth Citizens' Advice Bureau Trustee Board	2 Reps	*	Cllr Dan Collins <i>Nomination TBC</i>	Cllr Charlotte Holloway Cllr Eddie Rennie
Plymouth Community Homes – Board of Directors	2 Cllrs	3 years (Reviewed Annually)	Cllr Sally Haydon <i>Vacancy</i>	Cllr Sally Haydon Cllr Zoe Reilly
Plymouth Drake Foundation – The Community Charity	2 Cllrs	*	Cllr Mark Shayer Cllr Chris Penberthy	Cllr Angela Penrose Cllr Pat Patel
Plymouth Energy Community Limited	1 Cllr	*	Cllr James Stoneman	Cllr Tom Briars-Delve

Organisation	No. of Cllrs/ reps	Term of Office	Appointments 2022/23	Nominations / Appointments 2023/24
Plymouth Senior Citizens' Forum	2 Cllrs	*	Cllr Jeremy Goslin <i>Vacancy</i>	Cllr Mary Aspinall Cllr John Stephens
Plymstock United Charity	2 Reps	Fixed terms of office for 4 years (reviewed annually)	Cllr Bill Wakeham Cllr Vivien Pengelly	Cllr John Stephens Cllr David Salmon
Plymouth Waterfront Partnership Advisory Panel	4 Cllrs	*	Cllr Ian Darcey Cllr Rebecca Smith Cllr Sue Dann Cllr Chris Penberthy	Cllr Sue Dann Cllr Chris Penberthy Cllr Eddie Rennie Cllr Ian Tuffin
Four ward Cllrs from across St Peter and the Waterfront, Sutton and Mount Gould, and Plymstock Radford wards.				
Relate Plymouth	1 Rep	Fixed terms of office for 4 years (reviewed annually)	Cllr Natalie Harrison	Cllr Sally Cresswell
SACRE Standing Advisory Council for Religious Education	6 Reps	*	Cllr Jonathan Drean Cllr Chip Tofan Cllr Dr John Mahony Cllr Mary Aspinall Cllr Sally Cresswell Cllr Tina Tuohy	Cllr Tina Tuohy Cllr Sally Cresswell Cllr Tess Blight Cllr Sue Dann Cllr Dr John Mahony Cllr Chip Tofan
South West Councils	1 Cllr	*	Cllr Richard Bingley	Cllr Tudor Evans
South West Employers' Panel	1 Cllr	*	Cllr John Riley	Cllr Sue Dann
South West Ports Welfare Committee	1 Rep	*	Cllr Philip Partridge (Resigned)	Cllr Mark Coker
South West Regional Flood and Coastal Committee	1 Cllr & 1 Deputy (Cllr)	Fixed term of office for 4 years (reviewed annually)	Cllr James Stoneman Cllr Jonathan Drean	Cllr Mark Coker Cllr Tom Briars-Delve
Tamar Estuaries Consultative Forum	2 Cllrs	*	Cllr Pat Patel Cllr Mark Shayer	Cllr Tom Briars-Delve Cllr Sue Dann
Tamerton Foliot United Charities	1 Cllr <i>Southway Ward Cllr</i>	Fixed Term of Office for 4 years (reviewed annually)	Cllr Mark Deacon	Cllr Mark Lowry

Wessex Reserve Force and Cadet Association	1 Cllr	Annual Appointment	Cllr Mark Shayer	Cllr Pauline Murphy
Wolseley CEDT	2 Cllrs	*	Cllr Stephen Hulme Cllr Tom Briars-Delve	Cllr Tom Briars-Delve <i>Vacancy</i>

This page is intentionally left blank